

TAMPA SCHOOL DEVELOPMENT CORPORATION
Finance Committee Meeting Minutes

Meeting Date: February 24, 2022

Location: Via Zoom

In attendance:

Ryan Luzod

Katie Tinley

Therese Holmes

Dana Dowsett

Joe Daum

Staff present:

Joe Sansonetti

Staff Absent:

Nicole Cummings

Alyssa Detres

- I. Therese Holmes called the meeting to order at 8:04 a.m. A motion was made to approve the 02/24/22 meeting minutes by Katie Tinley and a 2nd by Dana Dowsett. The meeting minutes were unanimously approved.

- II. General Overview
 - i. COVID-19 Update given
 - ii. Adjustment in COVID Reporting from the DOH
 - iii. Early childhood – mask restrictions will ease which is related to key CDC and DOH metrics
 - iv. Overview of all upcoming school events: Athletic Awards, Spring Musical, Academic Awards Show, 8th Grade Graduation; and Early Childhood Graduation. All of these events are in the planning stages.

- III. Finance
 - o ESSER 3
 - i. Application and all supporting documentation due 02/2022; application to include explanation on how funds spent to address all factors of COVID-19 pandemic along with budgets associated with assurances and spending.
 - ii. Will include 80% (past) / 20% (future) budgets
 - iii. Must be spent by 09/2024
 - iv. Once application approved (within next 30-60 days) we can submit receipts for past budgeted items
 - v. TSFC Administration will determine how to allocate ESSER 3 funds depending on the money received.

 - o FEFP Count – Reduction
 - i. Forecasted – 914
 - ii. Projected – 898
 - iii. This reduction will have a financial impact on both the fund balance and yearly projections
 - iv. Survey 3 will conclude by Mid-March

- v. Adjustments are made throughout the year; main drivers of this included:
 - COVID-19
 - Homeschooling
 - Academic progress and placement
 - Family movement
 - Choice

IV. Construction Projects

a. Ongoing Projects

i. Administrative Office remodel:

- Move starting 2/28/2022
- Bathrooms (portables)
- Library
 - Cubicles
 - Electrical and technology
 - Places for health services; people movement and services

ii. DeLotto Construction:

- Demo will begin on or around 4/04/2022
- Fencing will be set up over Spring Break
- Waiting on final financial proposal
- J. Lumpsford is tasked with planning and coordination to include:
 - a. All DeLotto employees must have background check
 - b. Tracking while on sight
 - c. Check-in and out

V. Development & Strategy

a. It has been decided to pause the 2nd Fall Reflections publication

b. Focus will be on:

- i. HubSpot
- ii. Alumni support
- iii. Event presence

VI. Other Business – None.

VII. The Finance committee will meet again on **March 31, 2022 at 8:00 a.m.**; via zoom and/or in person at the school.

Meeting adjourned at 8:45 a.m.